

# **Wade Anthony Broussard**

Richmond Virginia,  
wab@wabs

## **Objective**

To obtain a position that will provide a challenging opportunity to assist in improving your organizations productivity and performance.

## **Employment**

### **Applications Analyst CL2**

**1998 to 2014**

Department of Physical Medicine and Rehabilitation  
Virginia Commonwealth University, Richmond VA. 23298

- Administered all IT-related services and resources, including computer systems hardware, purchasing, installing, configuring, maintaining, upgrading, trouble-shooting, and software first-level end user support.
- Standardized hardware and software and developed a computer replacement plan to provide faculty and staff with computing resources. Also assisted in ensuring proper usage of computing resources.
- Performed IS Analysis to evaluate, recommend, procure, computer and presentation needs for faculty, staff and grant requirements.
- Assisted faculty, post-doctoral fellows, and residents with presentation support, including use of PowerPoint, image manipulation, video editing and ground rounds support.
- Provided system coordination, integration and second-level support between the Department and the following entities: School of Medicine Technology Services (SOMTech), Hospital Information Services (VCUHS), Medical College of Virginia Physicians (MCVP), and McGuire VA Medical Center (VAMC).
- Redesigned Department website using visual studio, VB and ASP dot.net master pages to display a fluid CSS layout hosted on VCU Web servers.
- Provided offsite support for faculty with community affiliations.
- Indirectly responsible for the creation of the VCU Securenet network by requesting an Active Directory Trust plan between VCU, MCVH and MCVP Domains to allow employees cross organizations access to each domains resources.
- Installed, configured and maintained Windows server 2003 with terminal services running FundWare Accounting software.
- Manage fixed assets inventory in "Banner Forms" and disposal of retired inventory.
- Instrumental in coordinating the migration of Department email accounts from VCU UNIX mail server to Hospital Lotus Note mail servers.
- *Traumatic Brain Injury (TBI) Model System Grant*: Created various Microsoft Access databases for the grant to track patient studies through initial visit and multiple follow-ups.
- *Spinal Cord Injury (SCI) Model System Grant*: Provided audio visual support for annual 2-day symposium with breakout and registration coordination of including laptops, projectors and printers.
- *Fellowship Program*: Provided program, meeting, and symposium audio visual and presentation support.
- *Center for Rehabilitation Science and Engineering (CERSE)*: Procured, installed, configured, and managed a Microsoft IIS WebServer running an Adobe Cold Fusion web site including IIS7 to IIS7.5 and Cold Fusion 8 to CF 10.
- *Network Services*: coordinated and configured Internet protocol IP addresses for computers and printers, setup Dynamic naming services DNS for Servers, Printer and websites.
- Initiated pilot program to be the first Department to migrate and integrate IT resources with the inception SOM Tech.
- *Computer Center*: coordinated setup, configured and maintained Active Directory (AD) (Maintained Department AD Organizational unit (OU), Manage Creation/deletion/modification of user, computers and group objects. {Successfully transferred responsibility to SOMTech in 2013.}
- Responsible for file server Management Creation/deletion/modification of shared and individual file server

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folder access for end users controlling access via Active Directory group and user permission. {Successfully transferred responsibility to SOMTech in 2013.}

- Created, modified and maintained Access databases for a patient documentation template system for medical records, including history and physical, progress notes and changeover list. {Successfully transferred responsibility for incorporation into HIS Cerner Medical Record Information system in 2011.}
- Created custom reports using Cognos Impromptu downloads of raw data to CSV flat file for import into MS Access via linked tables to generate cross reference reports in Access and Excel for sorting and filtering of data sub sets.
- Served as HIPAA and security liaison and hospital information systems computer LAE (local area expert).
- Provided clinical support for EMG equipment laptop hardware and software, preformed upgrades and interfaced with Vendor and faculty. Coordinated network connections for Cerner access on EMG computers to facilitate transfer of EMG reports into Cerner. {Successfully transferred responsibility to VCUHS clinical support services in 2013.}
- Created and managed Access database to catalog onsite and offsite patient records and track age of record to determine destruction eligibility. {Successfully transferred responsibility to MCVP in 2013}

### **Computer Systems Administrator**

**1995 to 1998**

Electrical Equipment Company, Richmond VA.

- Administered all aspects related to company's hardware and software of both computer and phone systems, including purchasing, installing, configuring, cabling, maintaining, upgrading, trouble-shooting, help desk, onsite support, and coordinating second-level support with hardware and software vendors.
- Managed computer system comprised of an IBM RS6000 AIX Unix RS232 serial network running an inventory management system / Point of Sale Business Basic application, with multiplexed, serial printers and dumb terminals that reached four state-wide locations with over 100 end users.
- Improved computer network by installing, configuring, administrating and maintaining a Windows 95 Peer-to-Peer TCP/IP network with static IP address. This included DELL PC's for file and print sharing, HP and Lexmark network printers, Ethernet terminal emulator and ftp clients for connections to the inventory and distribution software residing on the RS6000.
- With the addition of two new branches, administered the installation and configuration of Cisco and Micom Routers to extend the RS232 and Ethernet networks increasing the network to include six state-wide locations and 150 plus users.
- Other responsibilities included performing overnight runs, overnight backups and month end reports, as well as month end backups, month end closings and creating custom reports using general report writer.
- Used Double Vision software to remote control ASCII terminals to clear errors with proprietary inventory software vendor.
- Administered accounts and passwords within AIX Unix, BBX application, Internet mail server and Windows 95 PPP dialup networking on Cisco Routers.
- Responsible for administered installation, configuration and trouble shooting of voice and data circuits with Bell Atlantic and Cable & Wireless including long distance access codes.
- Installed, configured and did trouble shooting for hardware and software used too remotely connect to vendor network order entry systems VIA modems.
- Performed general PC installations, configurations, trouble shooting, repairs and upgrades of hardware and software.

### **Control Panel Fabricator / Auto Cad light Operator**

**1995 To 1995**

Automation Controls, Newport News VA.

- Fabricated custom industrial control panels from layouts to mounting hardware and wiring.

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- Modified red line drawing to reflect manufacturing and field design changes.
- Improved shop production through construction of personal fabrication stations and centralized shared tool areas.

## **Inside Sales Representative / Computer Support**

**1994 to 1995**

Electrical Equipment Company, Norfolk VA.

- Processing customer orders and purchase orders with vendors and customer service.
- Maintaining a 10 node LANtastic Peer to Peer network for file and print sharing.
- Installed Electronic Data Interchange software and setup EDI trading partners.

## **Education**

### **Tidewater Community College, Virginia Beach VA.**

- Associate in Applied Science Degree in Electrical/Electronics Technologies
- GPA 3.417
- Dean's list
- Phi Theta Kappa Honor Society

## **Software Experience**

- Microsoft DOS
- Windows - (3.1, 95, 98, xp, Vista, 7 , )
- Office – (xp, 2000, 2003, 2007, 2012) (Word, Excel, PowerPoint, Access, Publisher, Outlook)
- Windows Server (2000, 2003, 2008)
- Internet information Server management ( 6, 7.5)
- FTP Dot.Net websites
- Visual Studio (WebSite) - (2005, 2008, 2010, 2012)
- Active Directory user and computer management
- ColdFusion – (Web server) [Versions 8 / Windows 2003] and [version 10 / 2008]
- Cognos Impromptu
- Fund ware - Accounting Server software
- Remote desktop
- CMS Products Bounceback solutions backup software and secondary bootable drives
- Adobe creative suite (Photo Shop, Premier Pro, Illustrator )
- Adobe Acrobat
- Open Source ( [ Gimp – Image manipulation] [ Audacity – sound editing])
- GotoMeeting
- Goto Webinar
- Gotmypc